County of Asotin

Regional Stormwater Program

P.O. Box 1600 135 2nd Street Asotin, WA 99402

509-243-2074 Fax 509-243-2003

Management Team Meeting Agenda

Commissioner’s Chambers

September 15, 2016

3:00 – 5:00 pm

1. **Public Comment**
2. **Management Team Meeting Notes** 
   * June 13, 2016
3. **Public Education and Outreach**
   * Stormwater Campaign
4. **Public Involvement & Participation**
   * Agreements
5. **Illicit Discharge Detection & Elimination**
   * Service Master
6. **Construction/Post Construction Site Stormwater Runoff**
   * Permits
7. **Operation & Maintenance**
   * Vactoring
   * Sweeper/Sweeping
8. **Finance**
   * 2016 Budget Position
   * 2017 Preliminary Budget for Review
9. **Documentation**
   * 6-year plans – Planning and Design Projects
   * Effectiveness Studies
   * Action Plan

1. **Public Comment**
2. **Next Scheduled Meeting**  - December 12 2016, 3:00 – 5:00 pm, Commissioner’s   
   Chambers

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Management Team Meeting Notes

June 13, 2016

ATTENDANCE

Management Team Members:

|  |  |
| --- | --- |
| Dustin Johnson | Asotin County Engineer/Public Works Director |
| Jim Jeffords | Asotin County |
| Jennifer Bly | City of Asotin |
| Eric Hasenoehrl | Keltic Engineering (City of Asotin) |
| John Murray | City of Clarkston |
| Jim Martin | City of Clarkston Public Works Director |

Ex Officio Members:

|  |  |
| --- | --- |
| Matt Carlson | Regional Stormwater Program Coordinator |
| Jane Risley | Deputy Prosecuting Attorney |

Public Comment

**Management Team Meeting Notes:** June 13, 2016

* There was no public comment.
* Discussed public education and outreach campaigns and Public Works Day.
* Discussed current equipment situation of sweeper.
* Discussed vactor work.
* Discussed current and future Ecology Grants.
* Discussed Ecology Audit
* Discussed public outreach events.
* Reviewed budget.

* Stormwater Management Team Responsibilities

The six elements of the National Pollutant Discharge Elimination System (NPDES) Phase II Permit are listed below. By agreement, the Cities of Asotin and Clarkston and County of Asotin have assigned the day to day task of complying with these requirements to the Stormwater Management Team. The Team will address the six elements below at each meeting, as well as administrative issues for recommendations to their legislative bodies.

1. Public Education and Outreach

* Stormwater Media Outreach Campaign for 2016.

2. Public Involvement and Participation

* Signing of Stormwater agreements at public meetings: Ridgeview

3. Illicit Discharge Detection and Elimination

* Service Master.

4. & 5. Construction and Post-Construction Site Stormwater Runoff Control

* Construction permits- 24

6. Operation & Maintenance/Good Housekeeping

* Sweeper: Disposing of S/A, and Grant Discussion.
* Crew is finishing up O&M projects and set to sweep and vactor this fall.
* Finance
* 2016 Budget Position
* 2017 Preliminary Stormwater Budget: Review and Adoption

Documentation

**Ecology Funding Grants Update and Local Project Updates:**  
**Asotin County:** Decant Facility, 18th Avenue retrofit, Ridgeview Retrofit, Teresa and Lydon Courts.

**Clarkston and Asotin:** Final list, awarded construction funds for 2016 ECY grant cycle.   
Status/schedule update on Clarkston and Asotin.   
  
**Asotin County:** Final list, Ecology funds to purchase new sweeper in 2016 ECY grant cycle is now in a delayed status. Final determination will come in July 2017.   
  
**Looking Ahead:** Next permit cycle. Ecology wants to begin negotiations. EWSG meeting in September.  
  
**Stormwater Management Manual for Eastern Washington:** EWSG Plans to lead an effort to update the manual. Meeting in September.   
  
**Effectiveness Studies:** Phase One is Complete. Working on Phase Two currently. Attended five meetings so far this year. Ranked list of final studies was submitted to Ecology at the end of June after a public meeting in Moses Lake.  
  
2016 Action Plan: Composite list of projects and improvements. Have O&M projects on website. Interactive map of stormwater projects.

Public Comment

Action Items:

* 2016 Action Plan
* Budget Review
* Submit 2017 Stormwater Budget for Approval
* Effectiveness Studies