County of Asotin

Regional Stormwater Program

P.O. Box 1600 135 2nd Street Asotin, WA 99402

509-243-2074 Fax 509-243-2003

Management Team Meeting Agenda

Commissioner’s Chambers

June 12, 2017

3:00 – 5:00 pm

1. **Public Comment**
2. **Management Team Meeting Notes** 
   * March 13, 2017
3. **Public Education and Outreach**
   * Stormwater Campaign
   * Public Works Day
4. **Public Involvement & Participation**
   * Agreements/Projects
5. **Illicit Discharge Detection & Elimination**
   * Nothing to Report
6. **Construction/Post Construction Site Stormwater Runoff**
   * Permits
7. **Operation & Maintenance**
   * Vactoring
   * Sweeper/Sweeping
8. **Finance**
   * 2017 Budget
   * Finance Discussion/Workshop
9. **Documentation**
   * 6-year plans – Planning and Design Projects
   * Ecology Grants
   * Effectiveness Studies
   * Update O&M Plan for all three entities.
   * Action Plan

1. **Public Comment**
2. **Next Scheduled Meeting**  - September 11, 2017, 3:00 – 5:00 pm, Commissioner’s   
   Chambers

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Management Team Meeting Notes

March 13, 2017

ATTENDANCE

Management Team Members:

|  |  |
| --- | --- |
| Dustin Johnson | Asotin County Engineer/Public Works Director |
| Jim Jeffords | Asotin County |
| Jennifer Bly | City of Asotin |
| Kirk Frye (on behalf of Bob Portlock | City of Asotin Designee |
| John Murray | City of Clarkston |
| Jim Martin | City of Clarkston Public Works Director |

Ex Officio Members:

|  |  |
| --- | --- |
| Matt Carlson | Regional Stormwater Program Coordinator |
| Jane Risley | Deputy Prosecuting Attorney |

Public Comment

**Management Team Meeting Notes:** March 13, 2017

* There was no public comment.
* Discussed public education and outreach campaigns.
* Discussed current equipment situation of sweeper.
* Discussed vactor work.
* Discussed current and future Ecology Grants.
* Discussed current stormwater projects.
* Reviewed 2016 budget ending position and 2017 budget position.
* Discussed current and future Ecology permit requirements.
* Discussed stormwater personnel.

* Stormwater Management Team Responsibilities

The six elements of the National Pollutant Discharge Elimination System (NPDES) Phase II Permit are listed below. By agreement, the Cities of Asotin and Clarkston and County of Asotin have assigned the day to day task of complying with these requirements to the Stormwater Management Team. The Team will address the six elements below at each meeting, as well as administrative issues for recommendations to their legislative bodies.

1. Public Education and Outreach

* Stormwater Media Outreach Campaign for 2017.

2. Public Involvement and Participation

* City of Clarkston and City of Asotin Upcoming Stormwater Projects agreements.

3. Illicit Discharge Detection and Elimination

* Nothing to Report.

4. & 5. Construction and Post-Construction Site Stormwater Runoff Control

* Construction permits- 16

6. Operation & Maintenance/Good Housekeeping

* Sweeper: Disposing of S/A discussion.
* Sweeper Demos: Schwarze, Elgin, and TYMCO.
* Crew is sweeping and vactoring. As of June 1st, we have picked up 573.96 tons of material this year compared to a total of 446.71 tons for all of 2016.
* Finance
* 2017 Budget Position.
* Finance Discussion/Workshop.

Documentation

**Ecology Funding Grants Update and Local Project Updates:**  
**Asotin County:**   
  
18th Avenue Retrofit: Complete  
Ridgeview Retrofit: Complete  
Teresa and Lydon Courts: 90% design complete and submitted to Ecology.   
Urban Asotin County Stormwater Retrofit: 2016 ECY grant cycle draft list funding approved, final determination will come in July 2017.

**Clarkston and Asotin:** Final list, awarded construction funds for 2016 ECY grant cycle.   
Status/schedule update on Clarkston and Asotin: Per Ecology, draft agreements were sent out for review March 1st. Now agreements are signed. Latest update from Keller: possible bidding and construction this summer?   
  
**Asotin County:** Grant application made draft list, Ecology funding to purchase new sweeper has been re-funded on 2017 draft list. Final determination will come in July 2017.  
  
**Looking Ahead:**   
  
**Stormwater Management Manual for Eastern Washington:** EWSG leading an effort to update the manual. Discussions are underway.   
  
**Effectiveness Studies:** Much has been accomplished. 8-12 study ideas have been finalized and sent to Ecology. Spokane Valley has selected a consultant (with multi-jurisdictional review) to complete the detailed study design proposals and should be completed by July 2017. To review: Asotin County is a lead agency for one study design, but all three entities are continuing to meet the participation requirements. ACRSP is participating in two studies: Sweeping effectiveness and education and outreach effectiveness.

**Permit Negotiations:** Will be starting this August.  **Annual Reports:** Completed in March and submitted to Ecology.

**O&M Plan Updates:** All three O&M plans need to be reviewed and updated in 2017 per permit.

Public Comment

Action Items:

* 2017 Action Plan
* 2017 Stormwater Budget Review
* Finance Decision