County of Asotin

Regional Stormwater Program

P.O. Box 1600 135 2nd Street

Asotin, WA 99402

509-243-2074 Fax 509-243-2003

Management Team Meeting Agenda

Commissioner’s Chambers

April 9, 2018

3:00 – 5:00 pm

1. **Public Comment**
2. **Management Team Meeting Notes** 
   * December 11, 2017
3. **Public Education and Outreach**
   * Stormwater Campaign
   * Water On Wheels (FCD)
   * Public Works Day
4. **Public Involvement & Participation**
   * Agreements/Projects
5. **Illicit Discharge Detection & Elimination**
   * Clarkston
6. **Construction/Post Construction Site Stormwater Runoff**
   * Permits
7. **Operation & Maintenance**
   * Vactoring
   * Sweeper/Sweeping
8. **Finance**
   * 2017 Budget
   * Finance Discussion
   * 2018 Budget
9. **Documentation**
   * 6-year plans – Planning and Design Projects
   * Ecology Grants
   * Effectiveness Studies
   * Action Plan

1. **Public Comment**
2. **Next Scheduled Meeting**  - June 11, 2018, 3:00 – 5:00 pm, Commissioner’s   
   Chambers



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Management Team Meeting Notes

December 11, 2017

ATTENDANCE

Management Team Members:

|  |  |
| --- | --- |
| Dustin Johnson | Asotin County Engineer/Public Works Director |
| Jim Jeffords | Asotin County |
| Jennifer Bly | City of Asotin |
| (Absent) | City of Asotin Designee |
| John Murray | City of Clarkston |
| Kevin Poole | City of Clarkston Public Works Director |

Ex Officio Members:

|  |  |
| --- | --- |
| Matt Carlson | Regional Stormwater Program Coordinator |
| Jane Risley | Deputy Prosecuting Attorney |

Public Comment

**Management Team Meeting Notes:** June 12, 2017

* There was no public comment.
* Discussed public education and outreach campaigns.
* Discussed current equipment situation of sweeper.
* Discussed vactor work.
* Discussed current and future Ecology Grants.
* Discussed current stormwater projects.
* Reviewed 2017 budget position.
* Held powerpoint presentations of 2017 O&M Projects and Ridgeview.
* Discussed current and future Ecology permit requirements.
* Held financial workshop and budget futures.

* Stormwater Management Team Responsibilities

The six elements of the National Pollutant Discharge Elimination System (NPDES) Phase II Permit are listed below. By agreement, the Cities of Asotin and Clarkston and County of Asotin have assigned the day to day task of complying with these requirements to the Stormwater Management Team. The Team will address the six elements below at each meeting, as well as administrative issues for recommendations to their legislative bodies.

1. Public Education and Outreach

* Stormwater Media Outreach Campaign.
* Water on Wheels with Franklin Conservation District Shifting to Drain Rangers. Matt and FCD had workshop with local elementary school teachers from Grantham, Asotin, and Parkway Elementary Schools in March.
* Public Works day Scheduled for May 24th.

2. Public Involvement and Participation

* City of Clarkston and City of Asotin Stormwater Projects, bids, contracts at public

meetings.

* Adoption of 2018 stormwater budget at public meetings, Asotin County, City of   
   Clarkston, City of Asotin.
* Asotin County Townhall in February: presented stormwater utility rate update.

3. Illicit Discharge Detection and Elimination

* Clarkston Auto Sales.

4. & 5. Construction and Post-Construction Site Stormwater Runoff Control

* Construction permits- 12

6. Operation & Maintenance/Good Housekeeping

* Sweeper Demos: Schwarze, Elgin, and TYMCO x2.
* Crew is sweeping and vactoring.

* Finance
* 2017 Budget Position.
* Finance Discussion/Workshop.
* 2018 Budget Position.

Documentation

**Ecology Funding Grants Update and Local Project Updates:**  
**Asotin County:**   
  
Teresa and Lydon Courts: 90% design complete and submitted to Ecology, grant completed. Future construction?   
  
Urban Asotin County Stormwater Retrofit: 2016 ECY grant has been awarded! $200,000 to design stormwater retrofits in Asotin County.   
  
Sweeper grant application from 2015 has been funded! Approximately $280,000 for a new sweeper.   
  
Both of these grants: Ecology hopes to have agreements signed by September 2018. Would be nice if we got them sooner so we could get both of these projects off the ground in 2018.

**Clarkston and Asotin Stormwater Improvement Projects:**   
  
Status/schedule update on Clarkston, project is under construction.   
  
Status/schedule update on Asotin, project is under construction.   
  
**Looking Ahead:**   
  
**Stormwater Management Manual for Eastern Washington:** EWSG leading an effort to update the manual. Discussions/update nearing conclusion.   
  
**Effectiveness Studies:** Much has been accomplished. 8-12 study ideas have been finalized and sent to Ecology. Spokane Valley has selected a consultant (with multi-jurisdictional review) to complete the detailed study design proposals and were completed by deadline of July 2017. To review: Asotin County is a lead agency for one study design, but it was not one the final 8 selected to move forward into implementation. All three entities are continuing to meet the participation requirements. ACRSP is participating in two studies: Sweeping effectiveness and education and outreach effectiveness. Serving as reviewer/collaborator and contributing in-kind at this point. Partnered with City of Ellensburg Sweeping Effectiveness Study.

**Permit Negotiations:** Underway within EWSG. EWSG has compiled and submitted our permit recommendations to Ecology. Ecology is/has reviewed them and will provide feedback soon. Next meeting: 4/5/18.   
  
**Annual Reports:** Completed, signed and submitted on time.  
  
Duty to Reapply for Permit Coverage due at the end of 2018.

Public Comment

Action Items:

* 2018 Action Plan
* 2018 Budget Review
* Finance Decision:   
    
  SWMT Established a schedule for rate adoption at December 2017 meeting.  
    
  Action items for elected officials: Conduct workshops and/or take discussion forward to entire council/committees for presentation/discussion in Spring 2018 and plan to adopt in Summer 2018, for rate to go into effect January 2019.   
    
  Asotin County Rate Update: Completed February 22nd 2018.  
    
  City of Asotin and City of Clarkston: TBA.