County of Asotin

Regional Stormwater Program

P.O. Box 1600 135 2nd Street Asotin, WA 99402

509-243-2074 Fax 509-243-2003

Management Team Meeting Agenda

Commissioner’s Chambers

March 9, 2015

3:00 – 5:00 pm

1. **Public Comment**
2. **Management Team Meeting Notes** 
   * December 8th 2014
3. **Public Education and Outreach**
   * Stormwater Campaign
   * GROSS Grant
   * FCD Contract
   * Public Works Day
4. **Public Involvement & Participation**
   * Public Hearing for Fee Change
5. **Illicit Discharge Detection & Elimination**
   * Nothing to report
6. **Construction/Post Construction Site Stormwater Runoff**
   * Permit Fees
7. **Operation & Maintenance**
   * Vactor
   * Decant Facility
   * Equipment
   * Capital Improvement Funds/Projects
8. **Finance**
   * 2014 Review End Position
   * 2015 Budget Position
9. **Documentation**
   * 6-year plans – Planning and Design Projects
   * Effectiveness Studies Grant
   * EWSCG Update
   * Port of Clarkston
   * Annual Reports
10. **Public Comment**
11. **Next Scheduled Meeting**  - June 8, 2015, 3:00 – 5:00 pm, Commissioner’s Chambers

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Management Team Meeting Notes

December 8, 2014

ATTENDANCE

Management Team Voting Members:

|  |  |
| --- | --- |
| Jim Bridges | Asotin County Public Works Director |
| Jim Jeffords | Asotin County |
| Jennifer Bly | City of Asotin |
| Eric Hasenoehrl | Keltic Engineering (City of Asotin) |
| George Nash | City of Clarkston |
| Jim Martin | City of Clarkston Public Works Director |

Non-Voting Members:

|  |  |
| --- | --- |
| Matt Carlson | Regional Stormwater Program Coordinator |
| Jane Risley | Deputy Prosecuting Attorney |

Public Comment

**Management Team Meeting Notes: December 8, 2014.**

* There was no public comment.
* Discussed public education and outreach campaigns.
* Discussed 2015 equipment purchases.
* Presented 2015 Budget.
* Discussed Construction Permit Fees
* Stormwater Management Team Responsibilities

The six elements of the National Pollutant Discharge Elimination System (NPDES) Phase II Permit are listed below. By agreement, the Cities of Asotin and Clarkston and County of Asotin have assigned the day to day task of complying with these requirements to the Stormwater Management Team. The Team will address the six elements below at each meeting, as well as administrative issues for recommendations to their legislative bodies.

1. Public Education and Outreach

* Stormwater Media Outreach Campaign.
* Contract with Franklin Conservation District for 2015.
* GROSS Education Grant: Interactive Model
* Public Works Day

2. Public Involvement and Participation

* Public Hearing for Fee Change

3. Illicit Discharge Detection and Elimination

* Nothing to report.

4. & 5. Construction and Post-Construction Site Stormwater Runoff Control

* Construction permit fee.

6. Operation & Maintenance/Good Housekeeping

* Vactor Truck
* Decant facility
* Equipment Purchases
* Define/Discuss Capital Improvement Projects
* Finance
* 2014 Budget Ending Position
* 2015 Budget Position

Documentation

Planning and Design Funding Grants – All three entities submitted their applications for construction funds. Preliminary award list: Asotin County- Two projects funded, Asotin- Project Funded, Clarkston- Not Funded.  
  
Effectiveness Studies Grant: City of Spokane Valley has $295,000 grant to develop, research, and test effectiveness studies of stormwater programs in Eastern WA. Have attended seven meetings thus far.  
  
EWSCG Update- Memo of Interdepartmental Compliance, 2016 Grant Funding Cycle.  
  
Port of Clarkston- Agreement Discussion.   
  
Department of Ecology- 2014 Annual Report.

Public Comment

Action Items:

* Amend ILA to include a grace period for utility payments.
* Amend ILA to clarify property purchases and disposal. Already addressed.
* Define Capital Improvement Projects.