County of Asotin

Regional Stormwater Program

P.O. Box 1600 135 2nd Street Asotin, WA 99402

509-243-2074 Fax 509-243-2003

Management Team Meeting Agenda

Commissioner’s Chambers

March 14, 2016

3:00 – 5:00 pm

1. **Public Comment**
2. **Management Team Meeting Notes** 
   * December 14, 2015
3. **Public Education and Outreach**
   * Stormwater Campaign
   * Public Works Day
4. **Public Involvement & Participation**
   * Agreements
   * Town Hall
5. **Illicit Discharge Detection & Elimination**
   * Nothing to Report
6. **Construction/Post Construction Site Stormwater Runoff**
   * Permits
7. **Operation & Maintenance**
   * Vactor Truck
   * Decant Facility
   * Equipment-Sweeper
8. **Finance**
   * 2015 Budget Position
   * 2016 Budget Position
9. **Documentation**
   * 6-year plans – Planning and Design Projects
   * Effectiveness Studies
   * 2016 Audit
   * Action Plan

1. **Public Comment**
2. **Next Scheduled Meeting**  - March 14 2016, 3:00 – 5:00 pm, Commissioner’s   
   Chambers

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Regional Stormwater Program

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Management Team Meeting Notes

December 14, 2015

ATTENDANCE

Management Team Members:

|  |  |
| --- | --- |
| Dustin Johnson | Asotin County Engineer/Public Works Director |
| Jim Jeffords | Asotin County |
| Jennifer Bly | City of Asotin |
| Eric Hasenoehrl | Keltic Engineering (City of Asotin) |
| George Nash | City of Clarkston |
| Jim Martin | City of Clarkston Public Works Director |

Ex Officio Members:

|  |  |
| --- | --- |
| Matt Carlson | Regional Stormwater Program Coordinator |
| Jane Risley | Deputy Prosecuting Attorney |

Public Comment

**Management Team Meeting Notes:** December 14, 2015

* There was no public comment.
* Discussed public education and outreach campaigns.
* Discussed current equipment situation of Vactor and Sweeper.
* Discussed Decant Facility.
* Discussed current and future Ecology Grants.
* Presented 2015 Stormwater Projects with O&M Crew.
* Reviewed budget.
* Stormwater Management Team Responsibilities

The six elements of the National Pollutant Discharge Elimination System (NPDES) Phase II Permit are listed below. By agreement, the Cities of Asotin and Clarkston and County of Asotin have assigned the day to day task of complying with these requirements to the Stormwater Management Team. The Team will address the six elements below at each meeting, as well as administrative issues for recommendations to their legislative bodies.

1. Public Education and Outreach

* Stormwater Media Outreach Campaign for 2016- Finalized
* Public Works Day: May 19th

2. Public Involvement and Participation

* Signing of Stormwater contracts at public meetings: 18th Avenue and Teresa and   
   Lydon Court.
* County Town Hall Meeting in February: 2015 Stormwater Projects Presentation.

3. Illicit Discharge Detection and Elimination

* Nothing to Report.

4. & 5. Construction and Post-Construction Site Stormwater Runoff Control

* Construction permits- 6

6. Operation & Maintenance/Good Housekeeping

* Vactor Truck Repairs: Completed.
* Decant Facility: Construction Finished!
* Sweeper: Disposing of S/A, and Grant Discussion.
* Clarkston Sweeping Discussion.
* Finance
* 2015 Budget Position
* 2016 Budget Position

Documentation

**Ecology Funding Grants Update and Local Project Updates:**Capacity Grant Update: Partnership Agreement  
  
Asotin County: Decant Facility, 18th Avenue retrofit, Ridgeview Retrofit, Teresa and Lydon Court Design.  
  
Clarkston: Draft list, awarded construction funds for 2016 ECY grant cycle.  
  
Asotin: Draft list, awarded construction funds for 2016 ECY grant cycle.  
  
Asotin County: Draft list, awarded funds to purchase new sweeper in 2016 ECY grant cycle.  
  
**Effectiveness Studies Grant:** Phase One is Complete. Report was emailed to management team in September. Working on Phase Two currently. Attended two meetings so far this year.   
  
2016 Audit- Discussion  
  
Port of Clarkston- Agreement Discussion.   
  
2016 Action Plan: Composite list of projects and improvements. Currently have O&M projects on website. Putting together an interactive map of stormwater projects.

Public Comment

Action Items:

* 2016 Action Plan