County of Asotin

Regional Stormwater Program

P.O. Box 1600 135 2nd Street Asotin, WA 99402

509-243-2074 Fax 509-243-2003

Management Team Meeting Agenda

Commissioner’s Chambers

June 13, 2016

3:00 – 5:00 pm

1. **Public Comment**
2. **Management Team Meeting Notes** 
   * March 14, 2016
3. **Public Education and Outreach**
   * Stormwater Campaign
   * Public Works Day
4. **Public Involvement & Participation**
   * Contracts
   * Audit
5. **Illicit Discharge Detection & Elimination**
   * Nothing to Report
6. **Construction/Post Construction Site Stormwater Runoff**
   * Permits
7. **Operation & Maintenance**
   * Vactoring
   * Sweeper/Sweeping
8. **Finance**
   * 2016 Budget Position
9. **Documentation**
   * 6-year plans – Planning and Design Projects
   * Effectiveness Studies
   * Annual Reports
   * Action Plan

1. **Public Comment**
2. **Next Scheduled Meeting**  - September 12 2016, 3:00 – 5:00 pm, Commissioner’s   
   Chambers

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Management Team Meeting Notes

March 14, 2016

ATTENDANCE

Management Team Members:

|  |  |
| --- | --- |
| Dustin Johnson | Asotin County Engineer/Public Works Director |
| Jim Jeffords | Asotin County |
| Jennifer Bly | City of Asotin |
| Eric Hasenoehrl | Keltic Engineering (City of Asotin) |
| George Nash | City of Clarkston |
| Jim Martin | City of Clarkston Public Works Director |

Ex Officio Members:

|  |  |
| --- | --- |
| Matt Carlson | Regional Stormwater Program Coordinator |
| Jane Risley | Deputy Prosecuting Attorney |

Public Comment

**Management Team Meeting Notes:** March 14, 2016

* There was no public comment.
* Discussed public education and outreach campaigns.
* Discussed current equipment situation of sweeper.
* Discussed Decant Facility.
* Discussed current and future Ecology Grants.
* Discussed Ecology Audit
* Discussed public outreach events (town hall, etc.)
* Reviewed budget.
* Stormwater Management Team Responsibilities

The six elements of the National Pollutant Discharge Elimination System (NPDES) Phase II Permit are listed below. By agreement, the Cities of Asotin and Clarkston and County of Asotin have assigned the day to day task of complying with these requirements to the Stormwater Management Team. The Team will address the six elements below at each meeting, as well as administrative issues for recommendations to their legislative bodies.

1. Public Education and Outreach

* Stormwater Media Outreach Campaign for 2016.
* Public Works Day: May 19th- Estimated 550 students attended.

2. Public Involvement and Participation

* Signing of Stormwater contracts at public meetings: 18th Avenue.
* Discussion of Audit Report at Clarkston City Council.

3. Illicit Discharge Detection and Elimination

* Nothing to Report.

4. & 5. Construction and Post-Construction Site Stormwater Runoff Control

* Construction permits- 16

6. Operation & Maintenance/Good Housekeeping

* Vactor Truck: Over 100 tons of material removed so far.
* Sweeper: Disposing of S/A, and Grant Discussion.
* Clarkston Sweeping.
* Finance
* 2016 Budget Position

Documentation

**Ecology Funding Grants Update and Local Project Updates:**Capacity Grant Update: Ecology budget trimmed due to legislature.   
  
Asotin County: Decant Facility, 18th Avenue retrofit, Ridgeview Retrofit, Teresa and Lydon Court Design.

Clarkston and Asotin: Draft list, awarded construction funds for 2016 ECY grant cycle. Final list to be published this summer.   
  
Asotin County: Draft list, Ecology funds to purchase new sweeper in 2016 ECY grant cycle is now unfunded.  
  
Annual Reports: Submitted ahead of schedule and posted to website.   
  
**Effectiveness Studies Grant:** Phase One is Complete. Report was emailed to management team in September. Working on Phase Two currently. Attended four meetings so far this year. Ranked list of final studies to be submitted to Ecology at the the end of June.  
  
2016 Action Plan: Composite list of projects and improvements. Currently have O&M projects on website. Interactive map of stormwater projects.

Public Comment

Action Items:

* 2016 Action Plan
* Budget Review
* Effectiveness Study Submission